



Social Media Policy

Brentwood Apex Netball Club recognises the developing range of technologies used to interactively share, create, discuss issues and content as extremely positive. We encourage individuals and communities to use social media to promote themselves, their clubs, their achievements and the sport of netball.

The purpose of this policy is to:

- Ensuring the safety and wellbeing of children and young people and adults at risk is paramount when adults, young people or children are using the internet, social media or mobile devices.
- Provide all staff, volunteers, members and connected participants with the overarching principles that guide our approach to online safety.
- Ensure that as an organisation we operate in line with our values and within the law in terms of how we use online devices.

The pace of change in technology means that it is not possible to identify a definitive list of all forms of social media which this Policy applies to, hence it is to be read as applying to all forms commonly understood to be social media and used as such. This Policy is to be read in conjunction with the Codes of Conduct and you are reminded that misuse of social media can result in Disciplinary Action being taken against a member, connected participant, volunteer or employee. Therefore this policy statement applies to all staff, volunteers, children and young people and anyone involved in Brentwood Apex Netball Club activities.

This policy has been drawn up on the basis of legislation, policy and guidance which seeks to protect all children and young people in England. Summaries of the key legislation can be found below:

- **Online abuse:** learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse
- **Bullying:** learning.nspcc.org.uk/child-abuse-and-neglect/bullying
- **Child Protection:** learning.nspcc.org.uk/child-protection-system
- Working together 2018
- Care Act 2014

1. Definitions

Social media

Is the collective of online communications and media channels dedicated to community- based input, interaction, content-sharing and collaboration via a range of technologies such as desktop, laptop, tablets, smartphones, gaming consoles and platforms and other internet enable devices. Websites and applications dedicated to forums, micro blogging, social networking, social bookmarking, social curation, and wikis are among the different types of social media and examples of social media platforms include, but are not limited to, Facebook, YouTube, Twitter, Google+, WhatsApp, Instagram, TikTok, Snapchat, Pinterest, LinkedIn and Reddit.

Young person

Is used to refer to any person below the age of 18.

2. Usage

Whilst clubs and Players are encouraged to use social media to positively promote their clubs, themselves and their achievements and the sport of netball, the balance between the right to free speech and the responsibility not to insult, slander, abuse or create risks to anyone's personal safety must be borne in mind. This Policy seeks to assist all platform users in knowing how to achieve that balance.

3. Good Practice Guidance

As a general principle, the Brentwood Apex Netball Club website and social media platforms are used for their netball involvement and where possible it is recommended that members keep their personal identity, pages and profile separate. This will help in distinguishing between what is part of a person's private life, and what is part of their life in netball. Whilst there will always be grey lines between the two, having separate online identities should assist in focusing the mind on what is and what is not appropriate content and usage, before anything is posted.

Social media as defined above, presents a unique set of challenges for protecting personal safety as all information posted is available to the whole world, indefinitely. Generational differences in understanding the implications of what is being posted means that there are very different perceptions of risk operating. Whilst young people get great benefits from the online communities they belong to and the instant access they have to friends from across the world, they may need guidance for their safety as to what is acceptable and safe use.

The use of social media to target individuals, whether for grooming, exploitation or the increasing incidences of cyber bullying, has created a set of risks to vulnerable people which is a real challenge to manage. Everyone is creating potential risk to themselves when they post personal information.

For example, if a person posts that they are going on holiday and has their address on their page, it is easy to see that there is an increased risk to their property whilst they are away. If a top player posts that they are tired, injured, or worried about an upcoming event, they are giving their opponents information which provides them with psychological advantages that they would not have otherwise gained.

Instant messaging applications (informal communications)

- As a person in a position of trust, do not instant message anyone under the age of 18 directly.
- Any group conversations should not be used as formal points of communication
- Any group conversation must not contain any players U18 with someone who is over 18 in a position of trust. Any Group conversation set up with U18s must have permission of their parent or guardian to proceed.
- Any Group conversation which is acting for the purposes of communicating between a person in a position of trust and U18s (i.e U18 Netball Team) may only contain the parent or guardian of the person U18.
- Any group conversations should have at least 2 administrators in it.

Emailing (formal communication)

- Emails should never be sent to U18s on a 1-2-1 basis. An additional club member should always be copied in as well as parents or guardians, if deemed appropriate the U18 can be copied in.
- Where possible send emails from a club account not a personal email account.
- If using a club email account ensure that 2 people can access that account.
- If in an emergency direct communication is required with an U18, ensure that another club member and a parent or guardian are copied in.

Social Network Platforms

Social networks are the communities which develop on media applications or via the internet, such as Facebook and Twitter.

Those in a position of trust and young persons should not be “friending” or “following” each other, outside of the netball relationship, (adults who are not in a position of trust may choose to have friends U18 which from outside the context of a netball setting however, as best practice we advise against this). Communications for netball purposes should be through sites/identities which are public and managed by the club, not through personal accounts. Club accounts should have multiple administrators. This applies to adults in a position of trust as well as to the adults who come into contact with young people through netball.

For example, if a coach receives a friend request from a young person who they have met at a training session, they should decline. If the club has a page or identity which allows communication via a public forum, this would be acceptable, provided the site is secure and there are no private messages being sent or received.

Guidance for Social media

Do:

- Keep all information private. Do not share any information with anyone you don't know personally
- Restrict your profile, ensure that only people who you want to see your post can
- Think carefully about what your posting and from which account if you have both a personal and club account
- Keep club pages to invite or private only, this way you can monitor who is on the page.

Don't:

- Add U18s if you are in a position of trust on any social media network
- Message, react or comment on any U18s social media account
- Post personal opinions as an administrator of an organisation page.

It is accepted that some parents/carers are friends with their children, in order to monitor the material posted and seen by them. If the adult then accepts their child's friends, this is not something which Brentwood Apex Netball Club has any jurisdiction over. We are concerned about social media usage where the primary relationship is one gained through netball. Everyone needs to be mindful that:

Social media must not be used to insult, belittle or criticise other teams, players, officials or staff of Brentwood Apex Netball Club.

Expressing your opinion is fine, being rude in the way you express it or expressing discriminatory views is not and could lead to the individual who posted the comment, anyone who forwards or positively affirms the comment, and the person with administration rights for the site used, being subject to Disciplinary Action or criminal investigation. Anyone who has posted an offensive message or image is advised to remove the comment as soon as possible, to reduce its impact.

The speed and variety in the development of social media forums means that posts can be generated rapidly and spread to a wider audience in a very short space of time. All members, connected participants, staff and members of the public can and should report any misuse of social media to the Brentwood Apex Netball Club Club Secretary or Club SafeGuarding Officer, so that appropriate action can be taken to maintain the high standards of behaviour expected within the sport of netball and the Brentwood Apex Netball Club Club. Any reports should be well founded and not as a matter of personal opinion, additionally to this any reports should be provided with evidence.

Reposting/Sharing

When using Twitter or similar tools, reposting other people's comments or posts can be taken as you adopting the views they have expressed and you would be accountable for the content. Comments made should clearly be attributable to the individual and not to Brentwood Apex Netball Club

4. Club Websites & Social Media Platforms

At any time Brentwood Apex Netball Club may set up webpages and social media profiles including Facebook pages, and will ensure that they retain ownership and administration rights over that site. No one individual should have exclusive ownership or administration rights, including the Chair. The Club Safeguarding Officer must be informed about and involved in the administration of any site(s). All these people should be aware of the laws and good practice for protecting children from the potential risks of social media.

The primary purpose of the site(s) should be for promoting the club and the sport of netball and for communicating between members of the club. Privacy settings should be set so that members of the public cannot contact individuals from the club by first establishing a link with the club, via their webpage.

A young person's (U18) social media account may link to the club page, but additional links between the pages of an adult and a young person, should not be made. Remember that privacy settings change frequently – keep them under review and update as necessary.

Photos and tagging should be used with consideration for the safety implications which these bring. A photo of the team in play, without any tagging of individuals is fine. Do not use tags as

this allows people to be identified and then traced. Whenever a photo is going to be taken and used, make sure the individual knows and get parental consent.

5. Reporting Concerns

Safeguarding is everyone's responsibility, as is creating and maintaining the high standards of behaviour expected of people in the sport of netball. For these reasons, everyone is encouraged to report concerns of misuse or inappropriate usage of social media to the Appropriate Authority, within the world of netball, or outside it.

The first point of contact will usually be the Brentwood Apex Netball Club Club Safeguarding Officer, or the Chair of the club. As mentioned above, the Appropriate Authority within the world of netball is the body with the power to take Disciplinary Action. Which level is the most appropriate will depend on the nature of the concern, but if it relates to a potential safeguarding issue, the matter must be reported to the Lead Child Protection Officer at England Netball.

Threats of immediate harm or danger should be reported to the police and/or Children's Services or the Local Authority Designated Officer (where the concern relates to someone in a position of trust), contactable via your local authority and the Local Safeguarding Children Board and reported to the Lead Child Protection Officer at England Netball, following the Reporting a Concern process.

Whilst the law does not move as fast as technology, there is legislation and government guidance which applies to social media usage, including:-

- Malicious Communications Act 1988
- Protection from Harassment Act 2003
- Defamation Act 1996
- Data Protection Act 1998
- Article 10 of the European Convention on Human Rights
- Equality Act 2010
- Working Together 2018
- General Data Protection Regulation 2018

Prosecutions may be taken for comments/content posted online.

For example those which are offensive, incite hatred or are of an intimidating nature.

England Netball may also take Disciplinary Action against individuals using social media inappropriately or refer comments of a criminal nature to the police.

6. Useful Contacts

There are a number of organisations who can provide advice and guidance on internet safety and usage, which have been referred to in the development of this policy. They are great resources to reference for the most up to date guidance.

- CPSU Online Safety - <https://thecpsu.org.uk/help-advice/topics/online-safety>
- CPSU - <https://thecpsu.org.uk/Search?term=online>
- UK Safer Internet Centre - <https://saferinternet.org.uk/>
- CEOP Safety Centre - <https://www.ceop.police.uk/safety-centre>

NSPCC are available 24 hours a day, 365 days a year on 0808 800 5000